

**CONFIDENTIAL**

*Adm - 12.6*

DD/S&T 4057-68

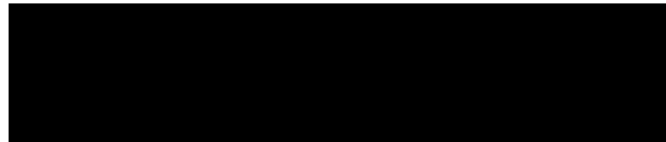
21 October 1968

MEMORANDUM FOR: RMO/OCS  
RMO/OEL  
RMO/OSA  
RMO/OSP  
RMO/OSI  
RMO/FMSAC  
RMO/ORD  
RMO/O/DD/S&T

SUBJECT : Records Retention Plan

1. Pursuant to the meeting on 18 October 1968, the deadline for your submission of the Records Retention Plan is 15 December. It is hoped that a final edition, or very close to one, will be completed by 31 January 1969.

2. In order for the above to materialize, your earliest responses are necessary. If further assistance or information is needed, please do not hesitate to call on me.



25X1A

DD/S&T Records Management Officer

Distribution:  
1-each.addressee  
1-M [redacted]  
1-S [redacted]  
1-DD/S&T Subj ✓  
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